



**COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER**

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 525
LOS ANGELES, CALIFORNIA 90012-3873
PHONE: (213) 974-8301 FAX: (213) 626-5427

WENDY L. WATANABE
AUDITOR-CONTROLLER

MARIA M. OMS
CHIEF DEPUTY

ASST. AUDITOR-CONTROLLERS

ROBERT A. DAVIS
JOHN NAIMO
JUDI E. THOMAS

November 25, 2009

TO: Supervisor Don Knabe, Chairman
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Michael D. Antonovich

FROM: Wendy L. Watanabe
Auditor-Controller

A handwritten signature in blue ink, reading "Wendy L. Watanabe", is written over the printed name and title.

SUBJECT: **PROPOSITION A CONTRACT – INTERNAL SERVICES DEPARTMENT
VEHICLE FLEET MAINTENANCE AND REPAIR SERVICES (Board
Agenda 12/1/09, Item 18)**

Item 18 on your Board's Agenda for December 1, 2009 is a request from the Internal Services Department (ISD) to approve a Proposition A contract with All Star Fleet Services, LLC (All Star) to provide vehicle fleet maintenance and repair services for various County departments.

As indicated in ISD's Board letter, the County has not provided fleet maintenance services in over 20 years. As a result, ISD developed their estimated County staffing and County avoidable cost using a fleet maintenance consultant, current workload information, National Association of Fleet Administrator staffing guidelines and a survey of other government fleet operations. Subject to the accuracy of the staffing estimate, we have reviewed and approved ISD's Proposition A cost analysis indicating the contract is cost effective.

ISD's cost analysis projects contract savings of approximately 5% of the County's avoidable cost. Because the actual workload may be different from the estimate, actual savings may be more or less than projected.

The contract complies with the Living Wage Ordinance and includes a Cost Of Living Adjustment provision for the two renewal option periods that is consistent with Board policy.

Board of Supervisors
November 25, 2009
Page 2

Please call if you have any questions, or your staff may contact Jim Schneiderman at (213) 253-0101.

WLW:MMO:JLS

c: William T Fujioka, Chief Executive Officer
Tom Tindall, Director, ISD
Sachi A. Hamai, Executive Officer
Public Information Office
Audit Committee